

# East Elementary

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## Meeting Minutes

**Meeting Date:** 01/27/2021 - 2:30pm

**Title:** SIT Meeting

**Location:** Virtual

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### I. Attendance

#### **Team Members:**

jennifer beauregard, Melissa Fox, Michelle Goode, Teresa Hernandez, Matt Lasher, Emily Murchison, Samantha Pierre, Adriana Robin, Lauren Veras, Rachel Wallon, Katherine Worthington

#### **Guests:**

### II. Celebrate recent successes

Motion to call meeting to order (Veras); 2nd (Fox) [at](#) 2:45 PM

-MTSS held a data day recently to discuss progress

-Ms. Pierre stated that about 15 students showed up every day for lessons

-ACCESS test sessions went smoothly-Ms. Robin has student growth in reading

-A student returned to East and mom has committed that he will be consistent on virtual learning

-Academic Celebration is to be held 1/28 with 100% staff support

-Ms. Samson and Ms. Wallon are in a Global Connect program with a Chinese teacher and they teach each other strategies to use in the classroom.

### III. Review and respond to coaching comments

### IV. Approval of last meeting's minutes

-Approved the minutes (Veras); 2nd (Worthington)

### V. Old Business

-Recalled the previous Indicators that we discuss and provided evidence for.

-Reviewed purpose of flexibility spending

### VI. Indicators to Assess-Create-Monitor

***Indicators Assessed***

***Objectives Planned For***

### ***Monitor (updates made)***

-Team discussed the current Indicators and added documentation/evidence into the NC Star file drop and the School Improvement Plan KEY Group Work for Meetings Google spreadsheet. Discussed our school's progress for meeting these action items, frequency of action items as we proceed towards targeted completion dates.

-Today we reviewed Indicators A3.10, A4.01, B3.03, as well as the Action Items that correspond within each Key Indicator. Shared how action items are addressed, documentation, and frequency of each action item.

-Teachers stated they'd like the following type of feedback: 1) How to address an issue that was received from a student when that student was asked a question; 2) Providing solutions to academic concerns/needs; 3) Anything that enhances classroom instruction that can be immediately implemented; 4) Providing immediate praise to students/class and being invited into classrooms.

-Next meeting: Revisit B3.03 and reevaluate the wording on this Key Indicator and its Action items and check with SIT to determine if any updates are needed to this Indicator.

-1st grade indicated that they have not had math support from the math specialist during their PLC time. This will be looked into.

-Administration should ask teachers where their data is housed and maintained.

-Next meeting: Address last 2 action steps of Key Indicator C2.01

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### **VII. Other Business**

#### **Action Taken:**

Be sure to discuss 2 action steps for Key Indicator C2.01 at next SIT meeting.

### **VIII. Next Meeting**

Date: 02/24/2021

Time: 2:45pm

Title: SIT

Location: Virtual

### **IX. Adjourn**

4:04pm